



## Field Trip Curriculum Development Internship

**Role:** Educational Curriculum Development Intern

**Department:** Administrative Support

**Pay Status:** Unpaid

**Classification:** Intern Volunteer

**Mentor:** Executive Management Assistant

**Time Span:** Flexible. To begin Summer 2017. Expect 10-20 hrs/week (potentially additional hrs during the Fair which runs October 6-29)

### Summary:

The Arizona State Fair (ASF) is the State's largest festival, typically drawing over 1 million guests annually to rank ASF in the Top 15 North American Fairs. Each year, more than 200 school and youth groups participate in the ASF Field Trip Program. The ASF Field Trip Program strives to provide educational and agriculture literacy programs for public, private, charter and home schools, as well as youth organizations. The ideal candidate will have the opportunity to take on a variety of tasks associated with the planning, development and implementation of an Elementary Educational Curriculum for the ASF Field Trip Program. This opportunity will not only provide an amazing "real world" experience for the selected individual as he or she adds to their professional skill set, but will also provide an opportunity for the selected individual to play a significant role in the ongoing development of educational components for ASF and the promotion of literacy.

### Main Knowledge Objectives *(This is a list of practical experience the intern can expect to gain)*

- Identification of learning and educational opportunities linked to primary exhibits at the Arizona State Fair
- Development of a comprehensive curriculum for elementary grade students participating in the Arizona State Fair Field Trip Program
- Writing appropriate cross-curricular learning objectives and lesson plans to increase the interactive nature of selected Arizona State Fair exhibits
- Development of activities and worksheets intended to increase levels of understanding and to be utilized as pre-Fair and post-Fair activities
- Alignment of the field trip curriculum to Arizona State Education Standards in multiple content areas (i.e., Language Arts, Science, Math, Social Studies, Technology and Fine Arts)
- Design of educational banners/posters for the exhibits and available to general public guests

### Tasks Include the Following

- Compiling relevant and appropriate educational material
- Formulating, writing and formatting lesson plans
- Selecting learning activities suitable for multiple grade levels (K-6)
- Developing topic specific vocabulary lists
- Generating content relevant recommended reading lists
- Composing relevant current events lists
- Aligning lesson plans to specific Arizona State Education Standards
- Facilitating curriculum distribution to field trip groups
- Coordinating group packets and the field trip check-in process during the Arizona State Fair

### Preferred Qualifications:

- Completion or current enrollment in college level Early Childhood Development or Education courses
- Teaching experience
- Familiarity with lesson plan development and process
- Experience with 4-H, FFA, Girl Scouts or Boy Scouts organizations/programs
- Familiarity with Agriculture and Livestock Production
- Attention to detail and ability to multi-task
- Demonstration of a strong work ethic and professional demeanor

### Education Requirements:

College/university student working towards a degree in either Early Childhood Education, Elementary Education, Curriculum and Instruction, Agricultural Education/Extension, and similar degree programs are encouraged to apply..

### Physical Requirements:

Must be able to sit for extended periods of time in front of a computer and must have excellent communication skills (i.e., communicate clearly and effectively in both written and spoken English).

Interested applicants should submit cover letter, resume, and availability to: [julie.dougherty@azstatefair.com](mailto:julie.dougherty@azstatefair.com)

Must be 18 years of age or older and have a valid driver license.

EEO/RAE. Can't commit? We welcome volunteers.